



**India Mortgage Guarantee Corporation Private Limited**

Registered Office: A-47, Lower Ground Floor, Hauz Khas, New Delhi – 110016

CIN: U65922DL2006FTC153640

Web: [www.imgc.com](http://www.imgc.com); E-mail: [info@imgc.com](mailto:info@imgc.com);

Tel: +91 120 4898 000; Fax: +91 120 4898 181

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**NOTICE**

Notice is hereby given that the 14<sup>th</sup> Annual General Meeting of the shareholders of India Mortgage Guarantee Corporation Private Limited (the “**Company**”), will be held on Thursday, 20<sup>th</sup> August, 2020 at 11:00 a.m. IST through video conferencing in accordance with General Circular No. 20/2020 dated 5<sup>th</sup> May, 2020 passed by Ministry of Corporate Affairs to transact the following business:

**ORDINARY BUSINESS:**

1. To receive, consider and adopt the financial statement of the Company for the year ended on March 31, 2020 including the Audited Balance Sheet as at March 31, 2020 and the Statement of Profit & Loss for the year ended on that date and the Reports of the Board of Directors and Auditors thereon.

**By order of the Board  
For India Mortgage Guarantee Corporation Private Limited**

*Arpita Banerjee*



**Place: Noida  
Date: 20<sup>th</sup> July, 2020**

**Arpita Banerjee  
Company Secretary**

(Membership No. A29715)



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**Notes:**

1. The Annual General Meeting shall be held through Video Conferencing (VC), the details of joining the meeting through VC is provided herein below:

**Dial in details for Video Conferencing**

- Meeting number (access code): 166 207 8702
- Meeting password: 123654

**Join by phone**

+91-11-6480-0114 India Toll (Delhi)

+1-650-479-3211 USA Toll

Tap to call in from a mobile device (attendees only)

[+91-11-6480-0114,,1662078702###](tel:+91-11-6480-0114,1662078702###) India Toll (Delhi)

[+1-650-479-3211,,1662078702###](tel:+1-650-479-3211,1662078702###) USA Toll

**Join from a video system or application**

Dial [1662078702@imgc.webex.com](mailto:1662078702@imgc.webex.com)

You can also dial 210.4.202.4 and enter your meeting number.

**Join using Microsoft Lync or Microsoft Skype for Business**

Dial [1662078702.imgc@lync.webex.com](mailto:1662078702.imgc@lync.webex.com)

2. The recorded transcript of the meeting shall be maintained in the safe custody of the Company.
3. Members are also intimated that convenience of different persons positioned in different time zones has been kept in mind before scheduling the meeting.
4. The VC facility allows two-way teleconferencing or WebEx for the ease of participation of the members and the participants are allowed to pose questions concurrently or can submit their questions in advance on the e-mail address “[compliance@imgc.com](mailto:compliance@imgc.com)”. The VC facility has the capacity to allow at least 500 members to participate on a first-come-first-served basis.



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5. The facility for joining the meeting shall be kept open at least 15 minutes before the time scheduled to start the meeting i.e. from 10:45 a.m. IST and shall not be closed till the expiry of 15 minutes after such scheduled time i.e. till 11:15 a.m. IST.
6. Attendance of members through VC shall be counted for the purpose of reckoning the quorum under section 103 of the Act.
7. A proxy can be appointed under section 105 of the Act to attend and vote at a general meeting on behalf of a member who is not able to attend personally. Since this general meeting will be held through VC, where physical attendance of members in any case has been dispensed with, there is no requirement of appointment of proxies. Accordingly, the facility of appointment of proxies by members will not be available for this meeting. However, in pursuance of section 112 and section 113 of the Act, representatives of the members may be appointed for participation and voting in the meeting held through VC.
8. A corporate member shall be deemed to be personally present only if it is represented in accordance with Section 113 of the Companies Act, 2013 i.e. only if the corporate member sends certified true copy of the board resolution authorizing the representative to attend and vote at the Annual General meeting.
9. Members are also hereby informed that the registered email id of the Company for the purpose of voting shall be "[compliance@imgc.com](mailto:compliance@imgc.com)". During the meeting held through VC, where a poll on any item is required, the members shall cast their vote on the resolutions only by sending emails through their email addresses which are registered with the Company. The said emails shall only be sent to the designated email address circulated by the Company in advance i.e. at "[compliance@imgc.com](mailto:compliance@imgc.com)".

**By order of the Board  
For India Mortgage Guarantee Corporation Private Limited**

*Arpita Banerjee*



**Arpita Banerjee  
Company Secretary**

**Place: Noida  
Date: 20<sup>th</sup> July, 2020**

(Membership No. A29715)



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**ATTENDANCE SLIP**

I hereby record my presence at the 14<sup>th</sup> Annual General Meeting of the Company on Thursday, August 20, 2020 at 11:00 a.m. IST through video conferencing in accordance with General Circular No. 20/2020 dated 5th May, 2020 passed by Ministry of Corporate Affairs to transact the following business:

Folio No./DP ID-Client ID : .....

Full Name of the Shareholder in Block Letters : .....

No. of Shares held : .....

Name of Proxy(if any) in Block Letters : .....

Signature of the Shareholder/ Proxy/ :  
Representative\* .....

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\* Strike out whichever is not applicable